

Appendix A - Quarter 1 budget report

Chief Executive

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	285,069	346,438	(61,369)	1
Supplies & Services	9,460	8,208	1,252	
TOTAL	294,529	354,646	(60,117)	

1) Adverse variance caused by transitional arrangements for Borough Solicitor's post prior to restructure.

People Culture and Performance

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	210,488	197,488	13,000	2
Supplies & Services	62,472	61,949	523	
Payments to Third Parties	155,097	148,097	7,000	
Income	0	(500)	500	
TOTAL	428,057	407,034	21,023	

2) Savings due to vacant Associate Director: People, Culture and Performance post for 3 months.

Transformation

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £
Employees	885,128	879,879	5,249
Supplies & Services	138,747	135,600	3,147
Payments to Third Parties	67,000	67,050	(50)
Income	(2,400)	(3,000)	600
TOTAL	1,088,475	1,079,529	8,946

Executive Director of Place

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	118,997	84,544	34,453	3
Supplies & Services	90	0	90	
TOTAL	119,087	84,544	34,543	

3) Favourable variance is due to this post being vacant for the first third of the year.

Communities

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	2,281,531	2,258,250	23,281	4
Premises	55,710	49,075	6,635	
Transport	0	450	(450)	
Supplies & Services	255,125	259,419	(4,294)	
Payments to Third Parties	6,711,580	6,571,396	140,184	5
Ringfenced Projects and Funding	0	234	(234)	
Income	(2,834,940)	(2,659,965)	(174,975)	6
TOTAL	6,469,006	6,478,859	(9,853)	

4) Resource savings from the cessation of the trade waste service.

5) Savings include £146k from ceasing the trade waste service and £115k on running costs for the Swindon Road Depot. This is offset by high levels of spend on emergency accommodation for the homeless (85% of this is recouped through housing benefit) and an increase in the MRF gate fee from £38 to £67 per tonne in the quarter (£102k projected full year overspend)

6) The majority of this variance is the £187k loss of income from the cessation of the trade waste service.

Planning

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	1,679,866	1,750,599	(70,733)	7

Transport	1,239	207	1,033	
Supplies & Services	101,857	121,437	(19,580)	8
Payments to Third Parties	257,000	279,323	(22,323)	9
Central Recharges	10,000	10,000	0	
Ringfenced Projects and Funding	220,000	220,000	0	
Income	(1,300,624)	(1,401,260)	100,636	10
TOTAL	969,338	980,306	(10,968)	

7) Additional expenditure incurred through transitional arrangements for new management structure. In addition, cost being incurred for additional staff to meet PPA requirements which is matched by additional income

8) Projected overspend due to higher than anticipated computer licence costs.

9) Anticipated Legal costs for planning appeal consultancy provided by One Legal which were not anticipated at budget setting stage.

10) Favourable variance due to higher than target income from planning fees.

Executive Director of Resources

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	126,038	133,066	(7,028)	
Supplies & Services	4,440	4,022	418	
Payments to Third Parties	80,189	80,189	0	
TOTAL	210,667	217,277	(6,610)	

Corporate Resource

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	2,130,920	2,062,652	68,268	11
Premises	642,100	667,603	(25,503)	12
Transport	68,240	51,760	16,480	13
Supplies & Services	857,764	871,533	(13,769)	14
Payments to Third Parties	326,225	358,493	(32,268)	15
Transfer Payments - Benefits Service	11,608,229	11,608,539	(310)	
Central Recharges	(65,000)	(65,000)	0	
Income	(13,406,042)	(13,603,305)	197,263	16
TOTAL	2,162,436	1,952,275	210,161	

11) Three vacant posts in Democratic Services are expected to make a £113k saving while extra costs in Asset Management were due to the need to cover long term sickness.

12) Asset maintenance costs are expected to exceed the budget. £18k of this variance is for expected YE expenditure to maintain the homeless properties - some of this cost will be recovered through the rental charges.

13) Predicted saving from decreased mileage claims across the council and the use of fleet cars.

14) There is a predicted year-end overspend of approx £16k across stationery, postages and PDQ terminal bank charges for the car parking machines.

15) Additional costs associated with the new Monitoring Officer role.

16) Total variance for Asset Management income is a surplus of £88k. This includes a £78k agreed reduction in the management fee paid by Tewkesbury Leisure Centre. Revenues have also received £125k to administer a new grant support scheme. A policy is currently being created.

Finance

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	1,695,781	1,695,164	617	
Supplies & Services	502,619	497,949	4,670	
Payments to Third Parties	38,050	31,876	6,174	
Income	(10,300)	(12,598)	2,298	
TOTAL	2,226,150	2,212,391	13,759	

IT and Cyber

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	485,662	476,093	9,569	
Supplies & Services	422,768	413,862	8,906	
Payments to Third Parties	8,250	8,269	(19)	
Income	0	(33)	33	
TOTAL	916,680	898,192	18,489	

One Legal

	Full Year Budget	Projected Outturn	Savings / (Deficit)	
	£	£	£	
Employees	2,882,745	2,372,433	510,312	17
Transport	2,000	978	1,022	
Supplies & Services	143,235	138,209	5,026	
Payments to Third Parties	10,000	14,253	(4,253)	
Central Recharges	51,262	51,262	0	
Income	(2,710,617)	(2,198,690)	(511,927)	18
TOTAL	378,625	378,445	180	

17) There are currently 14 vacant posts in One Legal offset by a predicted annual costs of £375k for agency staff.

18) Limited resources available to undertake additional work and increased internal demand from Partner Councils have had an impact on the ability to achieve the income targets. As a result, the actual income for 2023-24 is predicted to be below the budget as in previous years.